



<b>Title:</b>	K-8 School Counselor
<b>FLSA Status:</b>	Exempt; Full-Time (40 hours per week); 10 months
<b>Pay:</b>	Salary based on education and years of relevant experience
<b>Reports to:</b>	Elementary or Middle School Principal
<b>Works Closely with:</b>	Teachers, Students, Principals, Director of Special Education, Academic Advisor

**Summary of Duties:**

The K-8 School Counselor is a licensed educator and is uniquely qualified to address all students' academic, career and social/emotional development needs by designing, implementing, evaluating, and enhancing Dayton Christian School's counseling program to promote and enhance student success. This position provides comprehensive counseling services that are preventative and responsive to student needs.

**Primary Duties:**

- Responsible for creating comprehensive school counseling programs focused on student outcomes in accordance with Dayton Christian School's mission and ODE standards.
- Responsible for promoting a safe learning environment safeguarding the rights of all members of the school community and addressing the needs of students through prevention and intervention programs.
- Responsible for enhancing the learning process for all students through effective school counseling programs founded around three student focuses: academic, career, and social/emotional development.
- Provide in-person services to students, parents, school staff, and the community utilizing the following direct service model:
  - Core Curriculum - Structured lessons designed to help students attain the desired competencies providing all students with the knowledge, attitudes, and skills appropriate for their developmental level. This is systematically presented by the school counselor in collaboration with other professional educators in classrooms and group activities.
  - Individual Student Planning to coordinate ongoing activities designed to assist students in establishing personal goals and developing future plans.
  - Responsive Services designed to meet students' immediate needs and concerns. Responsive services may include counseling in individual or small-group settings or as part of a crisis response.
- Provide services to students, parents and school staff, and the community utilizing the following indirect service model:
  - Indirect Services for students are identified via referrals or requests for additional assistance in consultation and collaboration with school leadership, parents, teachers, other educators, and community organizations.
  - Serve on the school safety committee to create a physically safe school environment and plan for situations requiring a crisis response.
- Support in the creation and completion of the school master schedule.

**Position Qualifications:**

- Born again believer with an active personal relationship with the Lord Jesus Christ; demonstrated commitment to a Christ-centered lifestyle as outlined in the DCS Handbook
- Preferred master's degree in school counseling
- Preferred licensure in school counseling from the state of Ohio
- Possess a sound philosophy of Christian education demonstrating an understanding of the Bible.

- Possess knowledge of school counseling requirements (K-12), including child development needs and best practice
- Possess excellent verbal and written communication skills with experience navigating difficult conversations with grace.
- Demonstrate a commitment to continuous improvement by developing and maintaining an Individual Professional Development Plan

**Physical/Mental Requirements:**

- Ability to communicate effectively to reach the expected outcome.
- Ability to take directions and work independently.
- Ability to move about the building, including sitting, standing, climbing stairs, etc.
- Ability to lift or move objects such as boxes of paper, books, or related materials weighing up to 30 lbs.
- Ability to physically respond to emergency situations (fire, tornado, intruders, etc.)

**Environmental Considerations:**

- Work performed in a classroom or office environment.
- Potential for interactions with disagreeable, disruptive, or unruly individuals.
- Potential for exposure to extreme temperatures.
- Potential for exposure to bloodborne pathogens and communicable diseases.