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<b>Job Title:</b>	High School Bible Teacher
<b>Department:</b>	High School
<b>Supervisor:</b>	HS Principal
<b>Job Type:</b>	Full-Time
<b>Employment Classification:</b>	Exempt
<b>Supervisory Role:</b>	No

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## Job Summary

Dayton Christian High School (DCHS) Teachers must foster a safe, engaging learning environment for all students. The teacher will develop lesson plans along with organizing learning materials and resources as an essential part of the teaching environment designed to exceed state-mandated standards for each student while adhering to all Dayton Christian School (DCS) standards and guidelines. The teacher will also consistently communicate with parents and guardians regarding their student's progress throughout the school year. Teaching assignment(s) may include Life of Christ (10th grade), Jesus to the Nations (10th grade), Biblical Theology (11th grade), Apologetics (11th grade), and other courses within the teacher's certification, licensure, qualifications, or expertise.

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## Essential Job Functions

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| <ul style="list-style-type: none"><li>• Designs and integrates a teaching plan.</li><li>• Strong ability to integrate Christian faith into daily teaching.</li><li>• Consistently seeks ways to partner with families in developing a student's academic, spiritual, behavioral, and emotional life.</li><li>• Demonstrates critical reasoning as a professional educator through communication and preparation.</li></ul> |
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## Core Competencies

- **Attendance & Punctuality:** Schedules time off in advance, begins working on time, keeps absences within guidelines, ensures work responsibilities are covered when absent, and arrives at meetings and appointments on time.
- **Business Ethics:** Works with integrity and ethically, upholds organizational values, and abides by written policies.
- **Communication:** Ability to communicate clearly and effectively and take direction from supervisors. Expresses ideas and thoughts both verbally and in written form, exhibits good listening skills and comprehension, responds well to questions, and writes clearly and informatively.

- **Confidentiality:** Maintains a high degree of confidentiality.
- **Independence of Action:** Sets goals and determines how to accomplish defined results with some guidelines. Follows precedents and procedures. Seeks assistance when confronted with difficult and/or unpredictable situations.
- **Organization:** Maintains clean, functional workspace, continuous workflow to meet daily/weekly/monthly deadlines.
- **Teamwork / Morale:** Treats others with professionalism, gives and welcomes feedback, inspires the trust of others, displays a solution-driven mindset, offers assistance and support to co-workers consistent with this role, works cooperatively and collaboratively in group situations. Engages consistently in professional behavior.
- **Training:** Completes required training timely.

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## Other Duties

- Attend staff, departmental, and other required meetings and trainings.
- Other duties as assigned.

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## Qualifications, Experience, and Education

- Born-again believer with an active personal relationship with the Lord Jesus Christ; demonstrated commitment to a Christ-centered lifestyle as outlined in the DCS Handbook.
- Bachelor's degree with sufficient coursework in the specific areas taught.
- Applicant must possess a current educator's license with the State of Ohio or obtain one prior to the beginning of the school year.
- Strong communication and organizational skills.
- Creative teaching abilities.
- Excellent knowledge of student development and the latest education theories and practices.

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## Qualities and Traits

- Seeking longevity/commitment to the school and the position.
- Strong collaborator and supporter of DCS faculty and staff.
- Good knowledge and understanding of student age groups and understanding what is developmentally appropriate for the particular grade level(s) being taught.
- Visible to both students and staff creating a positive culture/community on the floor.
- Good communicator.
- Applies the Matthew 18 principle and encourages the staff, students, and families to do the same.

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## Working Environment and Physical Requirements

- Ability to interpret, develop and administer policies, procedures, and regulations.

- Ability to handle grievances, prepare reports, and maintain high academic and spiritual standards.
- Ability to communicate effectively with students who may be experiencing heightened emotions.
- Ability to maintain emotional control under stress while focusing on students' immediate needs.
- Ability to physically respond to emergencies (fire, tornado, intruders, etc.)
- Ability to move about the building, including sitting, standing, climbing stairs, etc.
- Ability to lift or move objects such as boxes of paper, books, or related materials weighing up to 25 lbs.
- Work performed in a classroom and office environment.
- Potential for interactions with aggressive, disruptive, or unruly individuals.
- Potential for exposure to bloodborne pathogens and communicable diseases.

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## Acknowledgment

I, \_\_\_\_\_ (*Print Name*) understand the above job description and agree to comply with, and be subject to, its conditions. I understand that the Company reserves the right to delegate, remove, expand or change any and all responsibilities listed above and will inform me of any such change. I acknowledge that I can fulfill the above duties with or without reasonable accommodation.

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**Employee Signature**

**Date**

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**Supervisor Signature**

**Date**