



Supported Ministries:
Dayton Christian School
Xenia Christian School

9391 Washington Church Rd
Miamisburg OH 45342
937.291.7508
Fax 937.291.7202

Administrator Application

Date _____

Name _____

Present Address _____ Home Phone (____) _____

City _____ State _____ Zip _____ Work Phone (____) _____

Permanent Address _____ Cell Phone (____) _____

City _____ State _____ Zip _____

Position Desired _____ E-Mail Address _____

I. PERSONAL BACKGROUND

Military Status _____ Years of Military Service _____

Social Security Number _____ Citizenship _____

Marital Status: Single Married Widow(er)

Have you ever been divorced: Self yes no Spouse yes no

Spouse's Name _____

Children (Name and Age):

School Attending – Grade:

III. WORK EXPERIENCE
(starting at 18 years of age)

Employer	Position	From/To (years)	Supervisor/Principal Etc.	Phone # of Supervisor	Reason for Leaving

May we contact your previous supervisor? _____

Why do you desire to make a change from your present position? _____

IV. PERSONAL VIEW

1. Attach a separate sheet of paper to this application which answers the following questions in your own words:
 - A. According to the Bible, what is a Christian (believer)?
 - B. According to the Bible, how does one become a believer?
 - C. When and how did you become a believer?
 - D. Describe your church attendance and involvement during the last 12 months.

2. Describe your present relationship with the Lord: _____

3. Are you aware of anything in your life which would hinder your ability to be a spiritual (godly) role model to your students? Your spouse? (James 3:1, Luke 6:40) _____

4. Denominational preference _____ Church currently attending _____

5. State what you consider to be the important function of the Christian school and the distinctive characteristics of its educational practice _____

6. Do you believe that Genesis 1:3-2:3 refer to seven literal 24 hour days? If not, please state your personal views regarding creation on a separate sheet of paper. _____
7. Please share with us your personal attitude as a Christian toward liquor, tobacco and drugs; matters of recreation and entertainment. _____
- _____
8. If married, please have your spouse state his/her feelings about your serving in a Christian School.
- _____
- _____
9. How have you recognized any leading of the Lord in your life toward serving in a Christian school?
- _____
- _____
10. As an administrator in a Christian school, on what basis would you require obedience of your pupils?
- _____
- _____
11. What do you understand your role to be in impacting the moral and spiritual lives of your students, faculty and staff?
- _____
- _____
12. How would you lead a young person to accept Christ as their personal Savior? _____
- _____
13. How have you been involved in personal evangelism? _____
14. Would you want your children to be educated in a Christian school? State reasons. Answer even if you don't have children. Answer as if you did. _____
- _____
15. Explain the work of the Holy Spirit in the teaching-learning process _____
- _____
16. Please write your philosophy and practice of education and attach it to this application.

17. Please write your philosophy and practice of discipline and attach it to this application.(1-page typed)
18. Please write your philosophy and practice of supervision and evaluation and attach it to this application.(1-page typed)
19. Please write your philosophy and practice of instructional leadership and attach it to this application.(1-page typed)
20. Please write your philosophy and practice of integration and attach it to this application.(1-page typed)
21. Please write your philosophy and practice of athletics and extra curricular activities and attach it to this application.(1-page typed)
22. Please write your philosophy and practice of leadership and attach it to this application.(1-page typed)
23. What is your understanding of the essential differences in the approach (viewpoint) of the public school of the Christian school in the following areas? (Use table below or use a separate sheet of paper if needed.)

Area	Secular School Philosophy	Christian School Philosophy
Attitude of staff toward remuneration		
Relation of parents and teachers		
Teacher's attitude toward pupils		
Interpersonal relationships with staff		
Teacher's attitude toward administrators		
Most important goal of teacher for pupil		
Teaching of your academic discipline(s)		
Place of Bible		

V. REFERENCES

1. Spiritual – A spiritual leader who knows you well (other than your present pastor).

Name _____ E-mail address _____

Phone # (____) _____

2. Pastoral – Pastor of the church you are now attending.

Name _____ E-mail address _____

Phone # (____) _____

3. Professional – Someone who has supervised your work, preferably in education.

Name _____ E-mail address _____

Phone # (____) _____

4. Friend – A person who has known you for a number of years (not a relative).

Name _____ E-mail address _____

Phone # (____) _____



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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Legacy Ministries International. I authorize Legacy Ministries International to inquire about my work and personal history and to verify all data given in my application for employment, related papers and my oral interviews.

I authorize the release and giving of any information requested by Legacy Ministries International, such as employment records, performance reviews and personal reference, whether such information is favorable or unfavorable to me.

I release any person, organization or company from any and all liability, claims or damages that may directly or indirectly result from the use, disclosure or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Legacy Ministries International.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (print)

Applicant's Signature

Applicant's Social Security Number

Date



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STATEMENT OF FAITH

1. I believe the Bible to be the verbally inspired and only infallible, authoritative, inerrant Word of God (II Tim. 3:16; II Peter 1:21).
2. I believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Gen. 1:1; John 10:30; John 10:37,38).
3. I believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (Isa. 7:14; Matt. 1:23; Luke 1:35; Heb. 4:15; 7:25; 9:12; John 2:11; 11:25; Eph. 1:7; Col. 1:14; Acts 1:11; Rev. 19:11-16).
4. I believe that man is sinful by nature and that regeneration by the Holy Spirit is essential and an absolute necessity for his salvation (Rom. 3:19,23; John 3:16-19; John 5:24; Eph. 2:8-10; Titus 3:5,6).
5. I believe in the continuing ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life (Eph. 5:18; 4:30; I Cor. 3:16; 6:19-20).
6. I believe in the resurrection of both the saved and the lost. They who are saved unto eternal life and they who are lost unto eternal damnation (John 5:28-29).
7. I believe in the spiritual unity of believers in our Lord Jesus Christ (Rom. 8:9; I Cor. 12:12-13; Gal. 3:26-28).
8. I believe in the creation of man by the direct act of God (Gen. 1:26-28; 5:1-2).

Date: _____ Signature: _____

Legacy Ministries International neither supports nor endorses the World Council of Churches, National Council of Churches or any other world, national or regional organization which gives Christian recognition to unbelievers or which advocates multi-faith union.

Legacy Ministries International makes no distinction concerning an individual's race or ethnic background because we acknowledge that there can be no preferential treatment with God. (Romans 2:11)



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EMPLOYEE DECLARATION OF ETHICAL AND MORAL INTEGRITY

As an **employee / applicant** (*circle one*) for a position at Legacy Ministries

International and its ministries, I (print name) _____ recognize, understand, and adhere to the moral and ethical standards and mandates of said organization.

I further declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have been in the past, engaged in inappropriate conduct, nor do I have inclinations toward such conduct. Inappropriate conduct includes the following: homosexuality, physical abuse, or sexual abuse as defined by Scripture, and state law. I also declare that I have noted in writing any/all past and current legal, moral, and ethical issues or allegations. I do declare that the above statements are factual and true. By affixing my signature, I declare that I meet the moral and ethical standards of Legacy Ministries International.

Employee signature _____ Date _____

Administrator's signature after discussing the form with employee
_____ Date _____