



Supported Ministries:
Dayton Christian School
Xenia Christian School

9391 Washington Church Rd
Miamisburg OH 45342
937.291.7508
Fax 937.291.7202

Administrator Application

Date _____

Name _____

Present Address _____ Home Phone (____) _____

City _____ State _____ Zip _____ Work Phone (____) _____

Permanent Address _____ Cell Phone (____) _____

City _____ State _____ Zip _____

Position Desired _____ E-Mail Address _____

I. PERSONAL BACKGROUND

Military Status _____ Years of Military Service _____

Social Security Number _____ Citizenship _____

Marital Status: Single Married Widow(er)

Have you ever been divorced: Self yes no Spouse yes no

Spouse's Name _____

Children (Name and Age):

School Attending – Grade:

II. EDUCATION

Name & Location of school - Include high school, college, graduate work, and summer sessions in order taken	Dates	Semester Hours Credit	Degree or Diploma (B.S., M.A., etc.)	Major SUB. And Semester Hours Credit	Minor SUB. And Semester Hours Credit

***Bible Training**

College Credits Earned:

1. Bible and Theology _____
2. Other formal or informal Bible training _____
3. Do you personally study the Bible consistently? _____
4. Describe your personal devotional life: _____

5. What Christian books have you read recently? _____
6. What plans do you have for future training? _____

III. WORK EXPERIENCE (at least 10 years prior)

Employer	Position	From/To (years)	Supervisor	Phone # of Supervisor	Reason for Leaving

Why do you desire to make a change from your present position? _____

Present Salary: _____

IV. PERSONAL VIEW

1. Attach a separate sheet of paper to this application which answers the following questions in your own words:
 - A. According to the Bible, what is a Christian (believer)?
 - B. According to the Bible, how does one become a believer?
 - C. When and how did you become a believer?
 - D. Describe your church attendance and involvement during the last 12 months.
2. Describe your present relationship with the Lord: _____

3. Are you aware of anything in your life which would hinder your ability to be a spiritual (godly) role model (James 3:1, Luke 6:40)

4. Denominational preference _____ Church currently attending _____
5. Do you believe that Genesis 1:3-2:3 refer to seven literal 24 hour days? If not, please state your personal views regarding creation on a separate sheet of paper. _____
6. Please share with us your personal attitude as a Christian toward liquor, tobacco and drugs; matters of recreation and entertainment. _____

7. If married, please have your spouse state his/her feelings about working in this ministry.

8. How have you recognized any leading of the Lord in your life toward this ministry?

9. Are you prepared to lead a person to accept Christ as their personal Savior? _____

10. How have you been involved in personal evangelism? _____

V. REFERENCES

1. Spiritual – A spiritual leader who knows you well (other than your present pastor).

Name _____ E-mail address _____

Phone # (____) _____

2. Pastoral – Pastor of the church you are now attending.

Name _____ E-mail address _____

Phone # (____) _____

3. Professional – Someone who has supervised your work, preferably in education.

Name _____ E-mail address _____

Phone # (____) _____

4. Friend – A person who has known you for a number of years (not a relative).

Name _____ E-mail address _____

Phone # (____) _____



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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Legacy Ministries International. I authorize Legacy Ministries International to inquire about my work and personal history and to verify all data given in my application for employment, related papers and my oral interviews.

I authorize the release and giving of any information requested by Legacy Ministries International, such as employment records, performance reviews and personal reference, whether such information is favorable or unfavorable to me.

I release any person, organization or company from any and all liability, claims or damages that may directly or indirectly result from the use, disclosure or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Legacy Ministries International.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (print)

Applicant's Signature

Applicant's Social Security Number

Date



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STATEMENT OF FAITH

1. I believe the Bible to be the verbally inspired and only infallible, authoritative, inerrant Word of God (II Tim. 3:16; II Peter 1:21).
2. I believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Gen. 1:1; John 10:30; John 10:37,38).
3. I believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (Isa. 7:14; Matt. 1:23; Luke 1:35; Heb. 4:15; 7:25; 9:12; John 2:11; 11:25; Eph. 1:7; Col. 1:14; Acts 1:11; Rev. 19:11-16).
4. I believe that man is sinful by nature and that regeneration by the Holy Spirit is essential and an absolute necessity for his salvation (Rom. 3:19,23; John 3:16-19; John 5:24; Eph. 2:8-10; Titus 3:5,6).
5. I believe in the continuing ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life (Eph. 5:18; 4:30; I Cor. 3:16; 6:19-20).
6. I believe in the resurrection of both the saved and the lost. They who are saved unto eternal life and they who are lost unto eternal damnation (John 5:28-29).
7. I believe in the spiritual unity of believers in our Lord Jesus Christ (Rom. 8:9; I Cor. 12:12-13; Gal. 3:26-28).
8. I believe in the creation of man by the direct act of God (Gen. 1:26-28; 5:1-2).

Date: _____ Signature: _____

Legacy Ministries International neither supports nor endorses the World Council of Churches, National Council of Churches or any other world, national or regional organization which gives Christian recognition to unbelievers or which advocates multi-faith union.

Legacy Ministries International makes no distinction concerning an individual's race or ethnic background because we acknowledge that there can be no preferential treatment with God. (Romans 2:11)



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EMPLOYEE DECLARATION OF ETHICAL AND MORAL INTEGRITY

As an **employee / applicant** (*circle one*) for a position at Legacy Ministries

International and its ministries, I (print name) _____ recognize, understand, and adhere to the moral and ethical standards and mandates of said organization.

I further declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have been in the past, engaged in inappropriate conduct, nor do I have inclinations toward such conduct. Inappropriate conduct includes the following: homosexuality, physical abuse, or sexual abuse as defined by Scripture, and state law. I also declare that I have noted in writing any/all past and current legal, moral, and ethical issues or allegations. I do declare that the above statements are factual and true. By affixing my signature, I declare that I meet the moral and ethical standards of Legacy Ministries International.

Employee signature _____ Date _____

Administrator's signature after discussing the form with employee

_____ Date _____